

To ensure the continued health and safety of medical staff and patients, Techno-Aide provides the following cleaning & care recommendations for all table pads. The recommendations provided within are meant to be a guideline based on manufacturing specifications and best practices. All recommendations are intended to increase safety by decreasing the risk of cross-contamination and extending the life of all applicable products. In order to be eligible for Techno-Aide's manufacturer warranty, the following guidelines must be adhered to.

- 1) Initial Inspection & Testing
- 2) Cleaning & Care
- 3) Storage
- 4) Disposal

Initial Inspection & Testing

In order to be eligible for Techno-Aide's limited manufacturer warranty, products classified as table pads must be inspected upon receipt by the customer before being put into service or used in any non-testing imaging environment. Techno-Aide requires issues or product concerns be submitted within 10 business days upon receipt of the initial delivery. Techno-Aide may require photographs, radiographs, or any other visual representation of customer concerns in order to approve and process any exchange and/or return.

Please note, due to shipping requirements table pads may be received with "wrinkles", "creases", "crevices", and/or other "fabric grooves." Economy vinyl table pads and table pads over 2" in thickness are the most susceptible to permanent and long-term "wrinkles", "creases", "crevices", and/or other "fabric grooves" that may show up during imaging. In order to work out and/or remove "wrinkles", "creases", "crevices", and/or other "fabric grooves," Techno-Aide recommends allowing table pads to be laid out flat and sit undisturbed for 48-72 hours before use in any imaging environment.

Cleaning & Care

Table pads require regular preventative maintenance and care in order to fully extend the life of the product. Techno-Aide recommends cleaning all products between uses and anytime there is direct contact with patients and/or medical staff. The following cleaning recommendations should be followed as best as possible within facility guidelines and/or governing requirements.

- 1) **"Do's" for Cleaning Table Pads**
 - a. Clean and disinfect products on a regular basis. It is recommended that facilities establish and strictly adhere to a cleaning and care schedule for applicable products.
 - b. To clean: Dampen a non-abrasive clean cotton cloth, microfiber cloth, disposable cleaning towel, soft bristled brush, or otherwise preapproved porous sheet with cold or room temperature water and a mild soap, detergent, or other approved cleaning

substances such as: *Clorox hydrogen peroxide disinfectant, 409 with Anti-Bacterial properties, Revolution Scrubbles Apron Cleaner, Sani-Cloth AF3 Wipes, Rescue cleaning agents, and Sentinel II Disinfectant.*

- c. Wipe clean entire product surface despite lack of any visible contamination or uncleanness as harmful micro-bacteria may not be apparent.
- d. Rinse disinfected areas thoroughly with a separate dampened cotton cloth, microfiber cloth, disposable cleaning towel, or otherwise preapproved porous sheet. Be sure to remove all cleaning solution entirely from product.
- e. Allow product to sit undisturbed to allow proper drying. Drying times may vary by cleaning solution/compound used. Always follow manufacturer guidelines and recommendations.
 - i. It is highly recommended to hang table pads vertically or horizontally and be allowed to sit undisturbed in order to properly dry.

2) “Do Not’s” for Cleaning Table Pads

- a. Do not allow products to go without regular cleaning and preventative maintenance.
- b. Do not machine launder, autoclave, or dry-clean.
- c. Do not use abrasive and caustic chemicals and/or cleaners such as: *bleach, bleach alternative, petroleum based cleaners, chlorinated solvents, ether, and aliphatic or aromatic hydrocarbons.*
- d. Do not allow cleaning solutions to pool or sit longer than recommended by the original manufacturer.
- e. Do not soak or submerge any product in either water or chemical solutions for any length of time.

Storage

Properly storing table pads is a critical way to maintain the integrity of any product and helps ensure the continued safety of patients and medical staff. The following storage recommendations should be followed as best as possible within facility guidelines and/or governing requirements.

1) “Do’s” for Table Pad Storage

- a. Techno-Aide recommends all table pads be stored carefully and securely on designated storage racks, or equivalent storage units.
 - i. Techno-Aide highly recommends hanging table pads vertically or horizontally on appropriate storage racks and/or shelves between uses.
- b. Store table pads in a cool and dry location.
- c. Always close and secure any closures, extensions, and/or accessories a product may have when storing between use.
- d. Store table pads unstacked, or no more than two identical products stacked at a time, in a low-traffic area when not in use.

2) “Do Not’s” for Table Pad Storage

- a. Do not store table pads folded or creased.
- b. Avoid storing table pads in direct sunlight.
- c. Avoid storing table pads in environments with excessive temperature fluctuations or extreme degrees, hot or cold.
- d. Do not store table pads with any closures, extensions, and/or accessories hanging loosely and unsecured.
- e. Do not stack or store table pads with heavier products on top. Avoid stacking table pads more than two of the identical product at a time.

Disposal

Table pads may contain materials not safe to dispose of through standard trash services. Any product that contains lead and/or certain chemicals must be disposed of properly and adhere to local and federal safety guidelines. Please consult directly with the proper authorities regarding local regulations and requirements governing your facility. For any questions regarding specific product disposal please contact us toll free at 1-800-251-2629 during normal business hours (Monday through Friday, 8AM to 4:30PM CST) or email customerservice@Techno-Aide.com anytime.